



EXHIBITOR APPOINTED CONTRACTOR (EAC) FORM

If your company plans to utilize the services of any independent contractors other than FREEMAN, the official general service contractor designated by the TAA ONE Conference & Expo, this form must be completed and signed by a representative of the exhibiting company. The EAC must also submit a copy of their certificate of liability insurance to March 31, 2023, to Jennifer@taa.org.

Exhibitor Information:

Exhibiting Company: _____ Booth #: _____

Exhibitor Contact: _____

Exhibitor Phone: _____ Exhibitor Email: _____

Exhibitor Signature: _____ Date: _____

The authorized signature confirms that the exhibiting company has committed to use the services of the following Exhibitor Appointed Contractor(s) and they agree:

- To read and comply with all show rules and regulations as outlined in the Exhibitor Rules & Regulations and Exhibitor Kit.
- To obtain and maintain appropriate insurance coverage as outlined in the Exhibitor Rules & Regulations.

EAC Information:

EAC Company Name: _____

Pre-Show EAC Contact: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

EAC On-Site Contact: _____ Emergency On-site Mobile/ Cell: _____

*EACs will be required to pick up their wristbands onsite at the TAA ONE Conference & Expo at the dock sign-in area located outside the exhibit hall dock in the Fort Worth Convention Center to gain access to the exhibit hall. EACs will only be allowed access to the exhibit hall during exhibitor move-in and move-out dates/times. If an EAC needs access to an exhibitor's space at any other time, the exhibitor will need to register the EAC for a TAA ONE event badge.

Please email this completed form along with a copy of the certificate of liability insurance to jennifer@taa.org by March 31, 2023.

This form must be emailed to jennifer@taa.org Please do not return this form to FREEMAN.