**“STAY HOME - WORK SAFE” ORDER**

**EXEMPTION CERTIFICATION FOR RENTAL HOUSING PROVIDERS**

On March 24, 2020, the Mayor of the City of Austin issued Order #20200324-007, Stay Home – Work Safe (the “Order”), and the Travis County Judge issued Order # 2020-5 which is substantially similar to the Order; and both orders go into effect at 11:59 p.m., C.D.T., on March 24, 2020, and in pertinent part states the following:

Section 2 of the Order entitled Non-Essential Business Operations Must Cease provides that “All **Essential Businesses**, Essential Government Service, and Critical Infrastructure are **strongly encouraged to remain open, especially those that provide** the basic necessities for food, water, and **shelter** (emphasis added).”

Section 4 of the Order entitled Travel provides “**All travel** . . . **is prohibited, except for** purposes of Essential Travel, performing Essential Activities or **going to work in an Essential Business**, Government Facility or Critical Infrastructure, as defined in Section 6 below (emphasis added).”

Section 6(b) of the Order entitled Essential Business provides “For the purposes of this Order, individual may leave their residence only to perform any of the following “Essential Activities.”

Section 6(b)(ii) of the Order partially defines Essential Activities as For Necessary Supplies and Services which provides “**Individuals may obtain necessary services or supplies** for themselves and their family or household members, or **to deliver those services or supplies to others**, such as . . . supplies . . .**and products necessary to maintain the safety, sanitation, and essential operation of residences** (emphasis added).”

Section 6(f) of the Order provides that “Essential Business” means all of the items listed below.

Section 6(f)(x)(v)(iii) of the Order entitled Residential Facilities and Shelters provides that “**Residential facilities** and shelters for seniors, adults, children, and animals (emphasis added).”

Taken together, the above-quoted language from the Order above illustrates that employees in all areas of property management are exempt from the Order.

We hereby certify that the person holding this certification is a property management employee and therefore exempt from the “STAY HOME - WORK SAFE” ORDER. Their job functions have been deemed essential in the Order, which include, but are not limited to:

* Providing essential business services to maintain the operation of shelter;
* Being part of operations necessary to obtain supplies to maintain safety, sanitation, and essential operation of residences; and
* Involvement in the operations of residential facilities.

The Order has exempted all residential facilities operations and the personnel needed to provide those services. We hereby certify that the person holding this Certification is exempt from the Order while performing their duties. If you have any questions, please call \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

Thank You,

COMPANY NAME DATED: March \_\_\_\_, 2020

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Authorized Name, Title